

PRIVATE LOFT

CONFIRMATION FORM

AMERICANA
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Please return this form via fax, 515.243.1397 or email, eventsmanager@americanadsm.com to secure reservation.

NAME OF PARTY _____

OCCASION _____

DATE OF RESERVATION _____

Please checkmark a box for date & time.

GUARANTEED NUMBER OF GUESTS** _____

HOST _____

CONTACT PERSON _____

PHONE _____

EMAIL _____

PAYMENT VISA / MC / AMEX / DISC

CREDIT CARD NUMBER _____ EXP. DATE _____

- I understand cancelling my event within 72 hours I may be subject to a charge for product lost.
- I agree if the minimum is not reached I will be sold gift card(s) for the remaining balance.

GUEST SIGNATURE _____ DATE _____

DEPOSIT The reservation will be held with a check for \$200, or a credit card number. This \$200 will only be cashed or charged in the case of a cancellation within 72 hours of your reserved event.

TOTAL CHARGES

*Total charges will consist of all food and drinks ordered + 20% service charge + 7% sales tax. All charges will be presented on one check unless otherwise specified by host.

**Exact number of guests must be provided at least 72 hours in advance of party or you will be charged for the guaranteed number of guests provided above.

PRIVATE LOFT ROOM MINIMUMS

Up to 22 guests*

All food and drinks purchased count towards minimum spend before tax and gratuity.

MONDAY-FRIDAY

Lunch \$250

Dinner \$500

PICK A DAY & TIME

FRIDAY

- 5.00 - 7:30
 8:00 - Close

SATURDAY

- 5.00 - 7:30
 8:00 - Close

SUN - THURS

HOW WOULD YOU LIKE THE CHECK?

- One check
 Separate checks

BAR OPTIONS:

- Open Bar
 Cash Bar
 Limited Bar

#MyAmericana